



Terms and Conditions

Fees and Payments

A non-returnable deposit of £200.00 is required for all accredited courses on application for a course. Receipt of which will secure a place on the required course.

Balance of course fee is required no later than 7 days prior to start of the course. Failure to pay will result in cancellation of your place with no refund of deposit.

If Installment facility is requested and agreed, balance of full fee must be paid one month prior to end date of course.

If for any reason, you, the learner, does not complete course, you will still be liable for full fee to be paid. Handz on Training reserved the right to seek redress through the courts if necessary.

Full fee is required on application for all workshops.

All fees for workshops are non-refundable or transferable unless under special circumstances agreed by Handz on Training, Therapy & Education Ltd, in writing.

Refunds

Fees paid are strictly non-refundable or transferable.

Some special considerations may be made to transfer onto another course but these will be on an individual basis and must be requested in writing.

In any instance all deposits are non-refundable.

Late payment fee

Handz-on-Training, Therapy & Education Ltd reserves the right to charge a £25.00 late payment fee for any fees, which are not received by the deadline.

What your fee covers

Your fees cover, teaching/training, registration, examination, assessment and certification.

Re-sitting exams or additional training/assessment days

If you are required to re-sit an exam or re-attend an assessment day, due to not being able to achieve the required competency to pass within the duration of your course.

You will be charged £50 for re-sit of exam or re-take an assessment day.

In the unlikely event that you feel you require additional training days in order to achieve the required competency, you will be charged £75.00 for each additional day of training. (This would likely happen if you miss original training days and are unable to catch up.)

Cancellation

Handz on Training, will only accept a cancellation if made in writing no less than 21 days before commencement of the course.

Any cancellations made after that time, will not be honoured and full payment will be required. In any instance deposit will remain non-refundable.

Cancellation or reschedule of course made by Handz on Training, Therapy & Education Ltd We will endeavor to avoid any changes to our courses, however if we have to cancel and schedule a course, we will notify learners as soon as possible, we will either transfer you to the next available course or offer a full refund for course fee paid.

Copyright and Intellectual property Rights

The copying of any course material is strictly forbidden. Handz on Training, Therapy & Education Ltd is a private training provider and all course materials and information, remains the exclusive property of Handz on Training, Therapy & Education Ltd.

Equal opportunity

Everyone has a right to be taught in a safe learning environment.

Handz on Training, Therapy & Education Ltd operates an Equal opportunity and Safeguarding policies and will not tolerate any discrimination in any form.

Handz on Training, Therapy & Education Ltd reserves the right to refuse to teach any learner who does not comply and will ask learner to leave course with no right to a refund of any fees.

Handz on Training, Therapy & Education Ltd reserves the right to refuse any application for course.